



VISA J-1 Training and Internship Program Application

Please, fill in the blanks the information requested

Personal Information

Name as it appears on passport	<i>Last Names</i>	<i>First Name</i>	<i>Middle Name</i>
Email address	@		
Permanent address			
Country		Postal Code	
Date of birth		Phone number	

Education Information

University	
Address	
Webpage	

Host Company Information

Name of Host Company		Phone number	
Title and Name of Contact Person			
Email address	@		
Internship or Training Department			
Length of the Program	<i>Start Date</i>	<i>End Date</i>	

ABOUT US

Visa J-1 is a Swiss / American Company created in 1999 by a team of graduate students from the best hospitality and business schools around the world. Over the years, we have placed thousands of students and young graduates.



J-1 VISA SERVICES INCLUDED

- Sponsorship in the U.S. for the duration of the program
- Health Insurance coverage
- DS-2019 Form (Certificate of Eligibility)
- Assistance with required documents and J-1 Visa Process
- Orientation and Support Materials
- DS 7002 Form (Training plan) **EXCLUSIVE J-1 VISA SERVICE**
- 24-hours Emergency Assistance
- Assistance for housing/ accommodation **EXCLUSIVE J-1 VISA SERVICE**
- Our Visa J-1 Network **EXCLUSIVE J-1 VISA SERVICE**

THE AGREEMENT PRICE

Lenght	Fee	Lenght	Fee
Inferior to 4 months	690.00 €	11 months	1,170.00 €
4 months	750.00 €	12 months	1,230.00 €
5 months	810.00 €	13 months	1,290.00 €
6 months	870.00 €	14 months	1,350.00 €
7 months	930.00 €	15 months	1,410.00 €
8 months	990.00 €	16 months	1,470.00 €
9 months	1,050.00 €	17 months	1,530.00 €
10 months	1,110.00 €	18 months	1,590.00 €



TO APPLY

Please, send us all the documentation at once, in a single email to: info@visaj-1.com
Remember that all of your documents must be translated to English.

1. DOCUMENTATION REQUIRED FROM YOU

- **Copy of your passport** (must be valid up to 6 months after the end of your Internship/Training Program) and of your previous visa(s) if applicable
- **1 Picture** (smiling and in professional attire)
- **Updated Professional Resume**
- **Copy of Diploma** (only if it is in English) or **Official Letter** from your school stating that you are a current student or confirming you graduated (no more than 12 months prior the start date of your Internship Program). Degree/Diploma must have been acquired outside of the USA.
- **Letter of recommendation from your past employers** (if applicable; not for **Interns** only for **Trainees** you need at least 1 year of proven experience)
- **Confirmation of J1 Visa payment** (payment order information will be sent to you by e-mail after receiving the rest of the documents)
- **Proof of funds** (copy of your bank statement with more than 1,200 USD)

2. DOCUMENTATION REQUIRED FROM YOUR HOST COMPANY

Participant's Handbook.- Once you've sent us your documentation complete, we will send you the adequate forms to complete your handbook:

- **Certificate of Liability**
- **Training plan - DS 7002**
- **Host Company Agreement**



GENERAL PROVISIONS

The cost of the Embassy and SEVIS fees required to do a **Cultural Exchange Program** in the United States are not included in the Agreement amount.

In case of a second visa denial, the applicant must return the unused **DS-7002** and **DS-2019 forms**, together with the proof of the denial letters within 24 hours to the sponsorship organization; after which a refund of the **Cultural Exchange Program** fee will be issued, 50% of the sum will not be refunded and will account for the administrative costs. The refund conditions, for the **DS-7002** and the insurance costs, depend on each sponsorship organization and on each insurance company involved.

If full payment is not received within two (2) days of **Service Provider** confirmation by email of **Host Company's** acceptance of the Participant, the **J-1 Visa Processing Service** will be postponed. This will be cause for cancellation and no refund will apply.

If change of dates and/or re-print of DS are needed once the **DS-7002** form has already been printed additional fees may apply.

Participant hereby acknowledges that the **Sponsorship Organization** is responsible for all matters related to the **Host Company** as a cultural exchange program Participant holder of the **J-1 Visa**. Participant shall comply with all obligations and duties set forth in Participant's agreement with the **Sponsorship Organization** and must comply with all rules and regulations of **Sponsorship Organization**.

In case of a visa denial, the applicant must inform **P.I. Cultural Exchange** immediately and reschedule a second US Embassy appointment within 24 hours.


Except in a case of medical emergency no refund will be issued once all paper is completed and sent to the **Participant**.

The length of the cultural exchange program agreed upon by the **Host Company** and the Participant is based solely on performance and does not bind the **Host Company** to the full term if the Participant does not meet his or her requirements.

Participant agrees to immediately inform the **Service Provider** of **Host Company's** termination of Participant for any reason

This **Agreement** constitutes the entire understanding and agreement of the parties with respect to the subject matter herein, and any and all understandings or representations are hereby terminated and cancelled in their entirety and are of no further force or effect.



Participant	P.I. Cultural Exchange Sarl
Participant signature & date	Service Provider signature & date 
Printed name of the Participant	Printed name of the Service Provider Mariana Farill International Registration Coordinator P.I. Cultural Exchange Switzerland